

LARAPINTA PRESCHOOL ENROLMENT POLICY

Developed September 2019 For review September 2020

Purpose

The policy outlines the enrolment practice for accepting enrolments at Larapinta Preschool and how the process is implemented.

NT Department of Education (DoE) Preschool Guidelines

A child is eligible to begin preschool from the start of the school year if they are already four years old or their birthday is on or before 30th June of that year. In the event of there being vacancies later in the year, children may be accepted to begin from the date of their fourth birthday, on or after 1st July of that year, and would continue preschool for the whole of the following year.

Enrolment Capacity - Larapinta Preschool has capacity for a maximum of 88 students.

Priority Enrolment Criteria

When the number of children on the expression of interest list exceeds the preschool's capacity, the Principal of Larapinta Primary School together with the Preschool Teacher in Charge determine which children will be offered a place based on the following criteria:

1. The child has a sibling attending Larapinta Primary School or is the child of a Larapinta staff member.
2. The child lives **within** the immediate Larapinta area (as defined by the accompanying map) and family indicates the child will attend Larapinta Primary School. Proof of residence is required, eg driver's licence with current address, lease agreement, current bill.
3. The child lives **within** the immediate Larapinta area and family indicates the intention to enrol the child in a private school.

Older children on the waiting list who reside in the priority enrolment area have priority over younger children on the list.

Enrolment at the Child Australia Larapinta Early Learning Centre does not guarantee entry into Larapinta Preschool. Families will be informed of this prior to commencing at the Early Learning Centre and these families will have the opportunity to join the Preschool expression of interest list at the same time as enrolling at the Early Learning Centre.

Enrolment Expression of Interest List

Larapinta will maintain an expression of interest list for all children hoping to gain entry to the preschool. Families with children turning four should contact the preschool to place their child's name on the expression of interest list. While this gives the preschool an indication of children who are possible enrolments, it is not a guarantee of a place.

Enrolment Confirmation

Families who have placed their name on the expression of interest list and who meet the criteria will be contacted in Term 3 and offered a place for the following school year. Families then need to attend an enrolment interview and complete NT DoE enrolment forms. In the event of an excess number of children on the expression of interest list, those families who do not meet the criteria will be notified that they are not able to be enrolled and will be advised to contact other preschools. At the family's request these children may remain on the expression of interest list in case a vacancy arises.

Induction Process

In Term 4 preceding the child's commencement at Larapinta Preschool, enrolled children and their families are invited to an Orientation session. This event provides families with information about the preschool and tips for having a healthy, happy start to preschool; an opportunity to meet with the teaching team and other new families and a chance for families to ask any questions.